FE2 ESSENTIALS

13-week action calendar

FE2

fe2.biz/essentials/#13-week-calendar

Copy each week's job from the calendar in your FE2 report. Reviews fall at the end of weeks 4, 9 and 13.

Business: Week 1 starts on: Plan owner:

Week	Phase	What to do	Report section	Owner	Done
1	Days 1–30				☐
2	Days 1–30				☐
3	Days 1–30				☐
4	Days 1–30				☐
5	Days 31–60				☐
6	Days 31–60				☐
7	Days 31–60				☐
8	Days 31–60				☐
9	Days 31–60				☐
10	Days 61–90				☐
11	Days 61–90				☐
12	Days 61–90				☐
13	Days 61–90				☐

End of week 4

30-day review. Real counts replace estimates.

End of week 9

60-day review. Fix what isn't moving.

End of week 13

90-day review. Choose the next leak.